



POINT LONSDALE  
Surf Life Saving Club

# Point Lonsdale Surf Life Saving Club

## Illegal drug policy

This policy has been approved by the committee of Point Lonsdale Surf Life Saving Club on 12 June 2016.

### **Club Overarching Policy Statement**

Point Lonsdale Surf Life Saving Club does not allow **the use, distribution or sale** of illegal drugs at the club venue, club functions, or any club activities. Further to this, the Committee prohibits arrival at the club venue, functions or any club activities under the influence of illegal drugs. This extends to any activities outside the club where members are wearing club attire. This policy reflects our club's commitment to protecting the health, safety and wellbeing of everyone associated with the club and those attending club activities as well as the club's reputation. Where there is a breach of this policy our club will seek support for individuals whilst also applying the appropriate disciplinary measures as attached.

### **Purpose of this policy**

The purpose of this policy is to ensure the Club Committee, members and visitors understand the position regarding illegal drugs and how the Committee will respond to drug-related incidents within its jurisdiction.

### **Definition of this policy**

#### **What is an illegal drug?**

A substance that is not permitted to be taken or used according to state and national laws.

#### **When does this policy apply?**

This policy applies in all areas under our club's jurisdiction including activities at the club facilities, including clubrooms, grounds, events, functions and activities organised or sanctioned by our Club at alternative venues e.g. other locations and social functions.

### **Responsibilities**

#### **Our Club Committee will:**

- Abide by policy and promote it as widely as possible.
- Role model expected standards of behaviours at all times.
- Appoint appropriate people to provide referral for members where needed.
- Respond to violations of this policy discreetly and in a timely manner.
- Investigate breaches of this policy and determine a course of action as per club procedures.
- Recruit support where the law has been broken and/or welfare professionals are needed.
- Review this policy annually.

## **COMMITTEE CLUB PROCEDURES**

### **Responding to Illegal Drugs**

When responding to an illegal drug-related concern or incident

- The initial actions and responses by our club personnel will focus on the safety, welfare and duty of care of those directly and indirectly involved.
- Relevant support services will be contacted to support individuals and guide club actions.

### **Concern about Illegal drug use by people under 18 years**

Where club personnel identify (or strongly believe) that a person under the age of 18 years is involved in illegal drug use, they will refer to the Wellbeing Team / Personnel who will:

1. Inform the individual of the concerns and plans to notify parents
2. Raise concerns with parent/s or guardian/s (Where it's safe to do so)
3. Inform the person of the role that the Wellbeing Team and how they can assist
4. Contact support services for referral information and/or advice.

### **Initial Responses to an Allegation**

Any person who has an allegation regarding sale or supply of illegal drugs within the club is encouraged to take their concern to the police.

All members of the Club Committee and or appointed positions will make direct reports to the police when they have witnessed first-hand sale or supply of illegal drugs at the club or club related activities.

Any person who has concerns about a member's welfare related to substance use is encouraged to bring those concerns to the club Wellbeing Team / Officer in confidence.

### **Affected or Using Drugs at the Club or Club Activity**

If a Club member or visitor within our Club's jurisdiction appears to be affected by an illegal drug or is caught using, the initial response by Club personnel will focus on the safety and welfare of those directly and indirectly involved. This may include

- Identifying any potential or perceived risks
- Speaking with the individual/s peers to collect more information
- Deciding whether medical support is required
- Organising safe transport or
- Contacting Victoria Police.

Once the risk of immediate harm to anyone in our Club has been reduced the nominated Club Committee member will arrange a discussion with the person involved to issue:

1. An official letter of warning that any further breach of the policy will result in processes as per the Grievances, Judicial and Discipline Regulations of SLSA.
2. Refer the individual(s) to the relevant Drug & Alcohol Service
3. Inform the person of the role that the Wellbeing Team and how they can assist
4. If under 18, a parent or guardian will also be informed
5. If it is a visitor, the visiting Club President will be informed.

## **Handling illegal drugs that are found within our Club's jurisdiction**

If illegal drugs are found in our Club's facilities or are confiscated from a Club member, visitor or person within our Club's jurisdiction, the President will be contacted as soon as possible. Action to be taken will be to:

1. Secure the area or confiscate
2. Contact Victorian Police
3. An official letter of warning that any further breach of the policy will result in processes as per the Grievances, Judicial and Discipline Regulations of SLSA.
4. Refer to the relevant Drug & Alcohol Service
5. Inform the person of the role that the Wellbeing Team and how they can assist
6. If under 18, a parent or guardian will also be informed
7. If it is a visitor, the visiting Club President will be informed

## **Sale or distribution of illegal drugs in the club's jurisdiction**

If a person is caught or convicted for the sale or supply of illegal drugs at the club or to club members the following will occur:

1. The Club President will or has reported the incident to the Victorian Police
2. A penalty will be given to the individual (s) in the form of a suspension or expulsion depending on the circumstances and the severity of the incident.
3. As a minimum, an official warning letter will be sent to the individual (s) which advises of suspension and that a second breach would result in expulsion.
4. Where applicable, the individual (s) may be referred to a local health service
5. The club will appoint a Wellbeing Team Member to act as a mentor to the suspended individual (s) for a nominated period of time and to assist them to reintegrate with the club.
6. If the individual (s) concerned is/are under 18, their parent or guardian would be informed immediately and the penalties to be imposed, unless informing the parent or guardian would put the individual at risk of greater harm.
7. In the case of a visitor in this instance, the Club President will inform the visiting coach and/or officials.

## **Disciplinary measures**

Our Club Committee will respond to all violations of this policy in the following manner:

- Be fair and reasonable.
- Focus on the safety and welfare of those directly and indirectly involved.
- Based on the evidence and information gathered and the impact on the Club, other members, players, patrons, visitors and the community.
- Take into account the age of the people involved.
- Take into account whether the incident involved personal use of an illegal drug or the supply of an illegal drug to other people.
- Take into account whether this is a person's first violation of this policy.

## **Managing media**

All media enquiries related to a drug-related allegation or incident within the Clubs jurisdiction will be directed to the Club President.

### **Individuals will be expected to:**

- Abide by the policy.
- Role model behaviours consistent with this policy and the Codes of Conduct
- Be encouraged to raise concerns about their own, or another club member's/visitors, illegal drug use with the Wellbeing Officer
- Honour our Club's commitment to the health, safety and welfare of all its members.
- ***Say Something if they see something.***

### **Policy review**

This policy will be reviewed every year by the Club's Executive Committee.

### **Policy activated**

#### **Signature**

Signed:



Club President

Date:

12<sup>th</sup> June 2016

Signed:



Club Secretary

Date:

12<sup>th</sup> June 2016

Next policy review date is 1<sup>st</sup> July 2017.

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